



PENOBSCOT

CLIMATE ACTION

PCA Committee

January 9th, 2025

2:00 PM - 3:30 PM

Location: Zoom

Objectives

- Finalize Committee purpose, structure, participation, procedures, and goals to base our efforts and conduct on going forward.
- Facilitate convenient committee member communication and collaboration.
- Outline near term focus of Committee work/effort.

Agenda

1) Opening (2:00 - 2:05)

- Facilitator Maddie Jensen (BACTS) will explain the Agenda and review the Committee Objectives.

2) Catch-Up (2:05 - 2:20)

- Time for attendees to catch up on recent local activities. Success stories, barriers, or updates that are relevant to local climate action can be discussed during this time.

3) Adopt PCA Committee Charter (2:20 - 2:30)

- The draft PCA Committee Charter was prepared based on feedback at the October meeting. Given general consensus, the charter should be finalized and formally adopted. Future changes to the charter can be made as needed, any changes will be tracked. Find the draft charter [here](#).

Proposed Action: Group Consensus to adopt the Penobscot Climate Action Committee Charter.

4) Communication/Collaboration Platform (2:30 - 2:40)

- Maddie will describe the Google Group and Google Drive platforms that will be used to facilitate communication and collaboration amongst group members. Please reach out to Maddie if you have issues accessing these platforms.

5) Working Group Creation (2:40 - 3:20)

- Public Advisory Working Group: As discussed at the October meeting, and included in the Committee Charter, the group would like to create a WG focused on the Committee's public outreach and engagement strategy. The group should further define the WG's role, scope of work, members, etc.
- Other Working Group(s): Are there other projects/efforts outlined in the climate plan that the Committee would like to immediately dedicate attention to? If so, the group should strategically prioritize these options and come to a consensus. Next, the WG role, scope, members, etc. should be defined for the project(s).

Proposed Action: Define Public Advisory Working Group and any other Working Groups that should be created to begin working on Committee goals.



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6) Other Business (3:20 - 3:30)

- Space for attendees to discuss items not on the agenda or make a brief final comment/reflection on the meeting.

7) Closing (3:30)

- Upcoming Meetings:
 - April 10th at 2:00-3:30PM (VIRTUAL)
 - July 10th at 2:00-3:30PM (VIRTUAL)
 - October 9th at 2:00-3:30PM (VIRTUAL)