



PENOBSCOT

CLIMATE ACTION

PCA Committee

October 17th, 2024

9:00 AM - 10:00 AM

Location: Zoom

Objectives

- Get to know one another.
- Understand and agree to our Purpose, Deliverables, and Operating Guidelines.
- Garner excitement and support for our EPA Community Change Grant application.
- Establish our Meeting Schedule for the next 12 months.

Minutes

1) Catch-Up Time (8:50 - 9:00)

2) Opening (9:00-9:07)

- Facilitator Maddie Jensen (BACTS) explained the Agenda and reviewed the Committee Objectives.
- The following participants introduced themselves.

| Name & Affiliation (if applicable) |
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| Government Representatives |
| Amy Ryder, Town of Hampden Anja Collette, City of Bangor EJ Roach, City of Old Town Megan Hess, Town of Orono Rob Howard, City of Brewer |
| Organization Representatives |
| Brandon Keim, Bangor Land Trust Dan Dixon, University of Maine Erik daSilva, Bicycle Coalition of Maine Jack McKay, Food and Medicine Jen Boothroyd, Northern Light Health Katie Brydon, City of Bangor Advisory Committee on REIHR Sara Devlin, BACTS |
| Individuals |



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| Geoff Gordon Karen Marysdaughter Mary Kellogg Miles Jones Sarah Clark Tricia Collins |
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| Meeting Facilitator |
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| Maddie Jensen, BACTS |
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3) **Our Purpose, Deliverables, and Guidelines** (9:07 - 9:38)

- The group reviewed a draft Committee Charter and gave comments and feedback to refine the Committee and Working Group format, operating guidelines, decision making process, and communication methods. Specific ideas/edits included:
 - proposing a quarterly meeting frequency for the Committee and as needed for the Working Groups
 - incorporating the Advisory Committee rubric created during the planning process
 - creating a subcommittee/working group which spearheads public engagement, including a press release, quarterly newsletter, etcThe updated draft Charter can be found on the PCA share drive and website.

Resulting Action: The Charter will be formally approved at the next Committee meeting.

4) **EPA Community Change Grant Application** (9:38 - 9:55)

- BACTS and BASWG will be leading an application for the Bangor region to support the following projects: Resilience Hub Networking and Upgrade Project, Active Transportation Planning and Engineering Study, and a Stormwater Management Project. We will be requesting \$20million to implement these projects over the course of three years. The PCA Committee will oversee the grant and Working Groups will be created to support each of the three projects.

Resulting Action: Those interested can review the application and provide comments by 10/24 at noon. We will discuss Working Group creation if/when we are awarded the funding.

5) **Meeting Schedule** (9:55 - 9:59)

- The group decided to meet quarterly (Jan, Apr, Jul, Oct) on the second Thursday of that month at 2-3:30pm. Meetings will be held virtually except for possibly one in person meeting a year. This meeting schedule can be adjusted as needed in the future.

Resulting Action: The current 2024 schedule of PCA Committee meetings includes January 9th, April 10th, July 10th, and October 9th.

6) **Closing** (9:59 - 10:00)